

**PERALTA DISTRICT PTA REMITTANCE FORM  
BERKELEY COUNCIL ONLY**

Sridevi Ganti  
4663 Rousillon Avenue  
Fremont, CA 94555  
financialsecretary@peraltadistrictpta.org

Please fill out this form **completely and legibly** for proper allocation of funds. Complete the back side of the page for the individual units.

Treasurer's Name: \_\_\_\_\_ Email: \_\_\_\_\_

Treasurer's Address (**NOT SCHOOL ADDRESS**): \_\_\_\_\_

Treasurer's Phone Number (**NOT SCHOOL PHONE NUMBER**): \_\_\_\_\_

	Unit Mbrs	District Dues (\$0.50)	State Dues (\$1.25)	Natl Dues (\$1.75)	INS	WC Form	5% WC Surchg	Envelopes (\$10 / 500)	Founder's Day	Other	Totals
<b>TOTALS FOR UNITS:</b>											
<b>TOTALS FOR COUNCIL:</b>											

**Please double-check your figures before preparing the check.**

**CHECK TOTAL:**

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**All checks must have TWO SIGNATURES.**

The Peralta District PTA Office will return a copy of this remittance form to the Council Treasurer above for Council's records.

**Make checks payable to Peralta District PTA.**

**For Peralta District PTA Use Only:**

Payment Date	Check Number	Amount of Check	Received By

**Copy of remittance sent to:**

- Peralta Treasurer     
  Peralta Membership     
  Unit Treasurer     
  Other \_\_\_\_\_

The following statement must appear on all local remittance statements for "Our Children" second-class mailing qualification:

"A portion of the total sum sent for the national portion of PTA membership dues is payment for one year's subscription to "Our Children" of the National Congress of Parents and Teachers, which will be sent to the president of each local unit."

Date Received: _____	Remittance #: _____
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PTA UNIT NAME Alpha Order	Unit Mbrs	District Dues (\$ .50)	State Dues (\$1.25)	Natl Dues (\$1.75)	Ins & WC	WC Form	5% WC Surchg	Ins Late Fee (\$25 after Jan 15 <sup>th</sup> )	Envelopes (\$20 / 1,000)	Founder's Day	Other	Total Per Unit/Council
Berkeley Arts 3501												
Berkeley HS 3283												
Cragmont 3284												
Emerson 3285												
Jefferson 3286												
John Muir 4094												
Le Conte 3288												
Longfellow 3289												
Malcolm X 3290												
M.L. King 3287												
Oxford 3291												
Rosa Parks 5338												
Thousand Oaks 3292												
Washington 3293												
Willard 4080												
Berkeley Council												
<b>TOTALS:</b>												

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