

PERALTA DISTRICT PTA REMITTANCE FORM BERKELEY COUNCIL ONLY

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Please fill out this form **completely and legibly** for proper allocation of funds. Complete page two for the individual units.

Treasurer's Name: _____ Email: _____

Treasurer's Address (**NOT SCHOOL ADDRESS**): _____

Treasurer's Phone Number (**NOT SCHOOL PHONE NUMBER**): _____

	Unit Mbrs	District Dues (\$50)	State/Natnl. Dues (\$3.50)	INS	WC Form	3.5% WC Surchg Due 1/15	Envelopes (\$10 / 500)	Founder's Day	Other	Totals
TOTALS FOR UNITS:										
TOTALS FOR COUNCIL:										

CHECK TOTAL:

All checks must have TWO SIGNATURES.

The Peralta District PTA Office will return a copy of this remittance form to the Council Treasurer above for Council's records.

Make checks payable to Peralta District PTA.

For Peralta District PTA Use Only:

Payment Date	Check Number	Amount of Check	Received By

Copy of remittance sent to:

- Peralta Treasurer
 Peralta Membership
 Unit Treasurer
 Other _____

The following statement must appear on all local remittance statements for "Our Children" second-class mailing qualification:

"A portion of the total sum sent for the national portion of PTA membership dues is payment for one year's subscription to "Our Children" of the National Congress of Parents and Teachers, which will be sent to the president of each local unit."

Date Received: _____

Remittance #: _____

PTA UNIT NAME Alpha Order	Unit Mbrs	District Dues (\$.50)	State/Natnl. Dues (\$3.50)	Ins & WC	WC Form	3.5% WC Surchg Due 1/15	Ins Late Fee (\$25 after Dec 7 th)	Envelopes (\$10 / 500)	Founder's Day	Other	Total Per Unit/Council
Berkeley Arts 3501											
Berkeley HS 3283											
Cragmont 3284											
Emerson 3285											
Jefferson 3286											
John Muir 4094											
Le Conte 3288											
Longfellow 3289											
Malcolm X 3290											
M.L. King 3287											
Oxford 3291											
Rosa Parks 5338											
Thousand Oaks 3292											
Washington 3293											
Willard 4080											
Berkeley Council											
TOTALS:											

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